

Gulf of Mexico

Contractor Communication

November 2016

Contractor Safety Management

Dear GoM Contractor:

This communication update from the BP Gulf of Mexico (GOM) Contractor Safety Management (CSM) Team addresses the following:

- Transition from Traction to IRIS
- Keeping HSE company information up to date in ISN
- Westlake 4 is moving to Westlake 1

BP transition from Traction to IRIS

BP is transitioning from Traction to IRIS. After January 1, 2017 HSSE incidents will be recorded in IRIS. Iris is replacing Traction which is our current GoM incident recording system. Please review the link at the bottom of the attachment to get familiar with IRIS. Anyone who has a BP NTID has access to IRIS. There is a link on the Contractor website [BP GoM Contractor website](#).

If there are any questions concerning IRIS or its functionality, please contact the Melissa Mark @ Melissa.mark@bp.com.

[Transition from Traction to IRIS](#)

Keeping HSE information up to date in ISN

Contractor Safety Management has been sending emails out to all of the BP GoM Contractors for updated contact information. If you have not responded yet, please do so, as we need the latest contact information on all contractors.

There are three HSE items that need to be kept up to date. Please configure your ISN email alerts to receive notification of these items or you may want to place a reminder on your personal calendar. However you want to keep up with it is fine, but please do not let these HSE requirements lapse as it may quickly affect the ability of your company to send employees offshore.

- *TRIR information needs to be updated in the system quarterly.* The 3Q information is past due. Any stats that have not been updated may result in a status change for that company. Please see the attachment for updating TRIR (HSE stats) information. [Updating HSE stats in ISN](#) (If your company did not perform any work for BP during a quarter, a response of 0 (zero) is still required.)
- *EMR letter needs to be updated annually.*
- *RAVS Safety programs need to be re-validated every three years.*

You have a 30 day grace period before any of these affect your score, but please be prompt in addressing.

Contractor communications and other useful information can be found on the [BP GoM Contractor website](#).

Westlake 4 is moving to Westlake 1

Please be advised that personnel in Westlake 4 are in the process of moving to Westlake 1. There may be delayed response time during the move. If you need to contact CSM, please send an email to shane.fruge@bp.com or christopher.bryant@bp.com for assistance.

As always, we are a team. Please feel free to reach out to us if you have any questions or concerns.

Regards,
BP CSM Team
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